



Intern with Depave!

Depave promotes the transformation of over-paved places to overcome the social and environmental impacts of pavement. We empower community members to change their surroundings from pavement to thriving landscapes. We implement projects and advocate for urban green spaces that reduce stormwater pollution and improve water quality; foster native habitats; cool our cities and mitigate the impacts of climate change; and create neighborhood spaces that are safe, engaging and beautiful. The changes we catalyze create thriving living spaces that inspire environmental and human connection. Our organization is a 501(c)(3) nonprofit based in Portland, Oregon. We are small and scrappy, with just 1.5 staff. We are seeking an intern to assist with a wide range of tasks.

The ideal candidate will be experienced and skilled in several of the following areas:

- **Communications:**
 - Written and verbal communications; multilingual is a plus
 - Social media and blogging
 - Media relations
- **Spacial:**
 - Gardening/landscaping
- **Logistics:**
 - Event planning and implementation
- **Fundraising**
- **Technical:**
 - Graphic design
 - Website maintenance (WordPress)
 - Research
 - Information Technology
 - Photography
 - Google Programs & Microsoft Office
- **Social:**
 - Community organizing/engagement

Qualities we are seeking:

- Highly organized
- Professional demeanor
- Reliable
- Strong attention to detail
- Passionate about the work we do
- Comfortable working with minimal supervision
- Inclusive team player with a positive attitude

Approximate number of hours per week: 15; hours will be flexible and can include evenings and weekends

Location: Much of our work is based in Portland. We work remotely and so would you. Presence at specific events will be arranged based on availability. Reliable transportation is necessary.

Timeframe: Summer 2018, with possibility of continuing throughout school year. Exact dates are flexible.

Status: Unpaid; course credit may be available.

Application Instructions: Submit a one-page letter of interest and one-page resume in PDF format with file format as follows: "First Name_Last Name_Depave Intern App 2018". Use email subject Intern Application. Address your letter of interest to Depave. Applications are encouraged by May 15, but will be accepted on a rolling basis until the position is filled.